**PROCEDURE ORDER OF THE DOCTORATE (PhD) INSTITUTIONAL DEFENSE EVENT**

***Chairperson:*** The chairperson opens the debate and declares that the Council of the Doctoral School of Economic and Regional Sciences has arranged an institutional defense to evaluate the doctorate (PhD) dissertation of

 **PhD student**

entitled

***Chairperson:*** The chairperson declares that the Head of the Doctoral School nominated the following experts with academic degree to act as:

 **Chairperson:**

* ……………………………………………… to chair the defense,

**Secretary:**

* ……………………………………………… to take the minutes of the defense,

**Opponents:**

* …………………………….
* ………………………….....

***Legal barriers:*** The Board shall not comprise a member who is a close relative of the doctoral candidate, who is the applicant's immediate supervisor or subordinate, or who is a staff member in the same organizational unit (the same unit is defined as the same department, institute department, research group or grant research group, but not as a university or its institute, a research institute, museum or other institution); in addition to the above, the Board shall not comprise a reviewer or member who is a co-author of any work used by the candidate in the doctorate dissertation submitted for defense.

***Chairperson:*** The chairperson rules that the debate may proceed as:

* 1. there are more than five experts present with academic degrees;
	2. both reviewers are present (or one reviewer is present and the supporting evaluation of the other reviewer is also available);
	3. the candidate has fulfilled the prerequisites as:
* the candidate has the minimum required publications,
* the candidate has submitted his/her dissertation and theses in accordance with the regulations.

***Chairperson:*** The chairperson asks those present if they have any questions or comments on the opening of the debate; if not, the debate shall commence.

***Chairperson:*** The chairperson asks the Candidate to introduce the objectives of the doctorate dissertation, as well as to present the research methods and new results of his/her research work in the form of a free lecture, in a time frame of 20 minutes.

***Chairperson:*** The chairperson asks the reviewers to summarize their evaluation on the doctorate dissertation. (If only one reviewer is present, the evaluation of the absent opponent(s) shall be read out by the secretary.)

* …………………………………………………………………………………….
* …………………………………………………………………………………….

***Chairperson:*** The chairperson asks if the attending colleagues wish to pose questions to the candidate or to make comments on the defense.

***Chairperson:*** The chairperson gives opportunity to each attending colleague to speak if such intent is indicated.

***Chairperson:*** The supervisor is given opportunity to make comments as the final speaker.

***Chairperson:*** The qualified members of the audience (experts with academic degree) shall form an opinion on whether the dissertation can be submitted for final defense.

***Closing remarks of the chairperson:***

A concise evaluation of the candidate’s work with regard to:

* whether the dissertation fits into the discipline of the doctoral school,
* methodology,
* literature, technical terminology,
* independent scientific performance,
* publications.